

POLICY OF ANDERSON ISLAND HISTORICAL SOCIETY

BOARD MEMBER AND STAFF CODE OF CONDUCT

PURPOSE: The purpose of this policy is to present a code of conduct for AIHS Board members and contracted staff doing work for AIHS.

AIHS Board members and contracted staff doing work for AIHS represent the organization and are expected to uphold the highest standards of professionalism, respect, and integrity.

Professional Conduct

- Treat volunteers, members, visitors, staff, and board members with respect at all times.
- Maintain a calm, professional demeanor, especially during disagreements or stressful situations.
- Avoid raising your voice, using aggressive language, or engaging in confrontational behavior.

Leadership Expectations

- Model respectful communication.
- Support volunteers and provide clear instructions.
- Help maintain a positive, welcoming environment.

Safety and Compliance

- Follow all safety procedures and ensure volunteers do the same.
- Report incidents, hazards, or conflicts promptly.

Integrity and Accountability

- Perform duties responsibly and reliably.
- Use organizational resources appropriately.
- Maintain confidentiality when required.

Conflict Resolution


- Address disagreements calmly and constructively.

- Seek assistance from the President or Board when needed.

Consequences

Violations of this Code may result in corrective action, up to and including termination.

Adopted by the Board of Directors of AIHS Date: 5/11/2026

A handwritten signature in cursive script that reads "Robert Bedoll".

Robert Bedoll, President