

The ANDERSON ISLAND HISTORICAL SOCIETY FEBRUARY BOARD MEETING MINUTES

Wednesday February 20, 2019 @ 7:00 p.m. in the Archival Building

ATTENDANCE: Lynne Jacobsen, Dick Throm, Rick Anderson, Bob Bedoll, Wayne Wallace, Peggy Hodge, Ed Stephenson, Kathleen Treichel, Todd Billett, Bobi Hughes, Jerry Simonsen

Guests: Beau Barclay, William Barclay

MEETING CALLED TO ORDER 7pm

QUORUM VERIFIED-yes

AGENDA-no changes, adopted as proposed

JANUARY 2019 BOARD MEETING MINUTES - adopted as written, no changes, stand approved

REPORTS

President's Report – Bob Bedoll

New Membership System for AIHS -Jerry Simonsen, chairman (introduced)

Current member statistics reviewed. New form viewed on overhead. Join/renew now available online. Members have instant access to their current status and request for membership card.

Account payment, donations available by credit card. Administration clearance to Todd, Jerry, Sue and Bob. Mail-in also available.

Other benefits to this program are: administration reports/statistics, blanket email to all members; same program can be set up for garden plots.

Proposed Spending Guidelines Policy

Bob will draft a proposal for guidelines for the bidding process for large expenditures. Anything over a certain amount of money will need 2 bids. Vote will take place at our next board meeting.

A committee to update our policies was formed by Bob. In some cases there is conflicting information. The committee includes: Bob, Dick, Ed, Kat, Bobi (as secretary). They are to meet, create and review 20 policies to be available online. 5-6 policies are “empty”. Wednesday evenings proposed. To be scheduled by Bob.

Vice President/Ways & Means – *Kathleen Treichel*

2019 Budget and/or insurance issues

No budget issues at this time.

Kat and Glenn Robb visited our insurance agent - Pam Lowe. Reviewed our policy and discussed recommendations. We should review and consider insurance on objects. Currently we only have building insurance. We would need to find value on major objects/artifacts. Island Arts inquired if they could add a rider policy to ours. This needs to be a separate policy.

Public Information – *Lynne Jacobsen*

Membership – Jerry Simonsen

Status of Bernice Recognition (with Peggy) Mock-up photo showed with a silhouette sewing machine. This would have her name and information engraved. Plaque to be mounted upstairs in the Farmhouse quilt area.

Status of Signage Upgrade

Most signs are complete (9) and need to be mounted in the appropriate areas by Wayne/ Lynne. The goal is to have them mounted for the Spring opening on Farm Days and the balance (3 or 4 more) as soon as they are ready.

Sounder inputs - schedule set up every month to provide AIHS news for 15th deadline.

Reader board update- yes

Website - done

Education – *Peggy Hodge*

(Educational programs, presentations, classes & events)

Docents training 2019 -One February 27 at the farm 1pm. One in March. (no date set).

Discussion ensued regarding Docents to cover various areas on the entire Farm. Specifically, to include Stephenson Hall with rotating hours. The goal would be to have enough volunteers to

make this a possibility. A suggestion to have fliers regarding docents be handed out at Potluck. Discussed. No action taken.

2019 Potluck programs

September & October speakers are confirmed.

The School field trip was postponed to April 25.

Potential Glass Museum demonstration information presented. Too expensive. \$7000 for 4 days.

Operations and Facilities – Wayne Wallace

New Storage Building Proposal-- Archival Building Annex/Agricultural Shed

Power Point presentation by Ed/Wayne.

Pefab steel building 40x60 to be used as storage and repairs.
Site on farm must be approved by John & Karen Parks and County
Motion to board to be opened for discussion:

Kat: Where will money come from? Archival fund.
Ed will fill out forms for WA State funding.
CD's in general fund

Motion to board: To allow the planning, purchasing, permitting and installation of the proposed Archival Building Annex to be located as shown on the site drawing, subject to approval by the board once the final cost is known. The primary use of the building shall be for the overflow of historical artifacts along with the storage, maintenance and repair of artifacts and farm equipment used in the upkeep and operation of the historical Johnson farm.

Passed unanimously.

Next steps:

Ed, Wayne, Rick to gather information/plan/configuration
contact 3 companies for a bid
presentation to the County
back to the board for final approval

PAY for services

- Possible pay raise for Jon
- Currently capped at \$599 because at \$600 and over we would need to file a 1099

- Jon spends eight plus hours per month cleaning which amounts to about \$12.50/hr
- Most of this time is spent in the Archival Building. I believe everyone will agree he does an outstanding job.
- Wayne suggests the Board give him a raise: As an independent contractor, all we would do is file a 1099, the rest is up to him
- Ed believes that he could not be an independent contractor because we are his only employer - so we would have to hire him as an employee which sets an undesirable precedent.
- (Note that Uber drivers have been ruled to be 'independent contractors')

Coop 2 Windows - no discussion

Water - no discussion

Farmhouse Discussion:

Attic (clean out and insulation) go ahead and hire Clean Crawls

Heat pump - see below

Windows - no action discussed

Water - no action discussed

Wayne's List

Heat Pump - in- February 20, 2019

Barn Reopening- Pierce County in today 2-20-2019

Sawmill - no discussion

New roofs for sheds @\$2K per shed - no discussion

Roof over tractor display - no discussion

Metal roof over thick & thin mill- no discussion

Gem car storage-no discussion

Gardens-Sue Huesby Bob indicated that he will set up a program for the garden so Sue can administrate plot assignments, email as well as run reports.

Archives- Rick Anderson

Archival report and committee status

The Skagit tribe has requested their rescued canoe to be returned to them. Pending.

The Archival Building bronze door plaque is being redone to correct mistakes and recognize more donors.

Watercolors have been hung in the restrooms. They are on indefinite loan from the Park Board.

Displays & Status

Still/Thump tub repair price from S&S Sheet Metal Works was \$300. Rick told them our maximum budget was \$200. They did most of the work and charged \$200. We will undertake the remaining restoration.

Inventory/Cataloging Status Farmhouse Vision & Plan: Farmhouse official curator is Kat with Beau Barclay assisting. Beau has volunteered to be the curator of the McGoldrick Library.

Internship - It was moved to adopt Internship Policy No. 2019-20 presented by Rick.

seconded by Lynne. Highlights: program for interns; case-by-case; compensation not to exceed \$599/year. Motion passed.

Movie/Film project - It was moved (by Rick) to adopt the film “From Aland to Yoman: the Johnson Farm Story” as an official AIHS project under the supervision of the Archives director. AIHS will accept donations earmarked for this project and disperse funds for the expenses. Disbursements must be approved by the Archives Director. 2nd by Ed. Motion passed.

Acquisitions - Liane Heckman - no report

Archival Building Report - Ed Stephenson

Building Status - everything is in good shape

Community Services and Events – *Jeanne McGoldrick*

2019 Events: Salmon Bake meetings have begun

Programs filling up; 2 weddings confirmed

Treasurers Report – *Todd Billett*

Financials for last month -reviewed

Damage deposit was discussed for the Wiggins wedding and how that is to be handled.

assets discussed

Secretary's Report – *Bobi Hughes*

January List completed

February Monthly Task List :

Review & renew D&O insurance-done

Feb Potluck & Program- Rick Anderson presenting

Inspect all Fire Extinguishers- Dick Throm -done

Copper sulfate & Oil-addressed, ongoing

Prune -done

Meeting adjourned 9pm

NEW BUSINESS AND MEMBER OPEN FORUM

Officers: Bob Bedoll, President

Museum: Kathy Bailey

Ed Stephenson, Past President

Leslie Lamb

Kathleen Treichel, Vice President

Bobi Hughes, Secretary

Committee Chairs & Task Managers:

Todd Billett, Treasurer

Liane Heckman

Directors: Rick Anderson, Archives

Jane Groppenberger

Peggy Hodge, Education

Sue Huseby

Marsha Howells

Lynne Jacobsen, Public Information

Jerry Simonsen

Jeanne McGoldrick, Events & Community Services

Dick Throm

Wayne Wallace, Operations & Facilities

Dave Hummel

Sutton Stephens, Director Emeritus