

Anderson island Historical Society Docent Team Job Description

Role of the Docent:

- Welcome and introduce visitors to the Johnson Farm
- Deliver background and history of Anderson Island and the Johnson Farm
- Be familiar and conversant with additional Johnson Farm buildings
- Share a love of our historical Johnson Farm and island

Responsibilities of a Docent:

- Commit to at least one 4-hour shift per month
- Obtain the farmhouse key from the gift shop, unlock, lock up, and return key (bathroom key can be found inside to the left of the closet in the parlor). Small key unlocks most other buildings
- Prepare building(s) for viewing
- Farmhouse: turn on (and off) interior upstairs light, turn on (and off) heat or AC, partially raise (close) shades, check for need to use broom or small vacuum located upstairs.....
- Invite visitors to sign guest book-our only source of statistics
- Report to curator, Karen Stephens, any issues with house or contents
- Need a sub? Check with other docents or make a trade in days

Benefits for Docents:

- Complimentary 1st year AIHS membership and discount at the Museum store

Qualifications for Docents:

- Male or female, 18 or older
- Enjoy and are comfortable meeting and visiting with people
- Desire to learn more about Anderson island history, culture, and the Johnson Farm
- Reliable and punctual
- Outgoing and enthusiastic

Training for Docents:

- Individual and group trainings
- Personal time to study AIHS materials and related books (island and local history)
- New docents shadow experienced docents until comfortable with process and responsibility